



PROPERTY TAX REFUND
APPLICATION FOR YUKON HOME OWNERS GRANT

Instructions for completing form:

- 1) The application must be received by the Yukon government or postmarked no later than February 15 in the year following the tax year for which the application is being made.
2) If your taxes are paid by a mortgage company and you wish your mortgage company to pay your taxes less your Home Owners Grant, sign and submit before June 10. The grant will be deducted at time of tax payment.
or
If your taxes are paid by yourself or a mortgage company and you wish to receive your Home Owners Grant as a cheque, sign and submit after July 2.

Applicant information

Applicant's full name Roll number
Current mailing address
Address of property for which grant application is being made (if different from current home address proof of residency may be required)

The following declaration must be filled in and signed

1. I \_\_\_\_\_ am a qualified applicant as (check one):
PRINT NAME
A registered owner of the property
A purchaser of the property
An occupier of the property under a lease from the Crown
Own and occupy a mobile home on land I do not own
A "qualified applicant" under s.1(2) of the Home Owners Grant Act (separated spouses)
Other (specify):
Further proof of qualification may be requested.

2. The following person(s) is/are also registered owner(s)/purchaser under agreement for sale/occupier under a lease from the Crown/or qualified applicant of the property:

3. I lived at the property as my normal residence from: YYYY/MM/DD to YYYY/MM/DD.
At least 184 days of residency in a calendar year is required to qualify for a Home Owners Grant. If you have changed residences during the year, you may satisfy the 184 day requirement by adding up the periods of normal residency for each home. Contact the Property Assessment and Taxation Office for more information.

4. Have you applied for a Home Owners Grant on any other property in the Yukon for this calendar year? Yes No

5. Senior Home Owners Grant

I will be 65 years of age, or older, in this calendar year. Yes No
I am not 65, but qualify under s. 2(4) of the Home Owners Grant Act as a surviving spouse to have my grant calculated as though I am 65 years of age. Yes No

### Multi-use properties

If a portion of your dwelling (more than one bedroom), or of any other building on your property, is NOT used exclusively for personal use, answer questions 6 and 7. (e.g. basement suite, garage used as commercial shop, 1000 sq. ft. of basement used as daycare, 500 sq. ft. of garage used for business, cabin or suite rented out, etc.).

6. What area of your dwelling, or of buildings on your property, is used for business purposes? \_\_\_\_\_ sq.ft.

7. What area of your dwelling, or of buildings on your property, is used for rental to a tenant(s)? \_\_\_\_\_ sq.ft.

8. Is this agricultural property?  Yes  No

If yes, what buildings are used for personal use? \_\_\_\_\_

### Declaration

**Your signature certifies that you have answered the declaration fully and truthfully. It is an offence to make a false application under the *Home Owners Grant Act*.**

Failure to sign, or fill in all required information, will result in delays in processing your Home Owners Grant application.

Your property taxes for the current year must be paid in full.

Signature of applicant

Date

YYYY/MM/DD

Phone

### Return Home Owners Grant applications

**by mail:** Government of the Yukon  
Home Owners Grant (C-9), Property Assessment and Taxation  
Box 2703, Whitehorse, Yukon Y1A 2C6

**in person:** Drop off your application at 308 Steele Street

**For more information** call 867-667-5268, toll free 1-800-661-0408

#### A note about privacy

Personal information is collected under the *Assessment and Taxation Act*, section 52(2) and section 65(2) and the *Home Owners Grant Act* section 10(2) for purposes of paying property taxes and determining eligibility for home owner grant applications. For further information, contact the Property Assessment and Taxation Office, at (867) 667-5268, toll free, within Yukon 1-800-661-0408, ext. 5268, or in person at 308 Steele Street, Whitehorse YT, Y1A 2C6.